

HEAD OFFICE

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Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
MOREBENG 0810
Telephone : (015) 501 2371
Fax no : (015) 397 4334

www.molemole.gov.za

Enquiries: Ralephenya T.D

Reference: MM 8/1/1/01

31 August 2022

**REQUEST FOR QUOTATION
FROM SERVICE PROVIDERS REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD)
FOR THE AUDIT OF SUBSISTENCE AND TRAVELING FOR THE IMPROVEMENT OF THE
MUNICIPAL INTERNAL CONTROLS**

1. Specification

Description	QTY	Amount
Subsistence and traveling audit		
Subtotal		
V.A.T @ 15 %		
Total cost (Including V.A.T)		

The following documentation should be attached to the quotations:

- a) The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b) Valid Tax compliance status pin
- c) Certified **COPY** BBBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)
- d) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- e) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

Vision: A developmental people driven organization that serves its people*

Mission: To provide essential and sustainable services in an efficient and effective manner.

2. Functionality

Under functionality, Bidders must achieve a minimum of 80% for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBBEE). Bidders that score less than a minimum of 80% will be disqualified.

Criteria	Weights	Applicable values
Qualification of the Project Manager <ul style="list-style-type: none"> ✓ Minimum of five years' experience managing internal auditing (attach detailed CV) ✓ A bachelor degree or Diploma in Internal auditing ✓ Completion of the Professional Internal Auditing/IAT learner ship from the Institute of Internal Auditors (SA)(IIASA) ✓ Attach valid proof of registration with IIASA membership 	30	Poor = 1 Average = 2 Good = 3 Very good = 4
2X INTERNAL AUDITORS Minimum of two years' experience as internal Auditors within the spheres of government (attach detailed CV) - A degree or Diploma internal auditing - Attach valid proof of registration with IIASA membership bachelor	20	Excellent = 5
Experience attach three (3) appointment letters (or Completion certificates) of past or current contracts relevant to the risk based audit within the spheres of government	50	
Total	100	

The following conditions will apply:

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA of 2000, BBBEEA of 2003 and Preferential Procurement Regulation of 2017
- f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

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Kindly direct all technical enquiries to **Ms. Moloto MJ** at **015 501 2309** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **07 September 2022** at **11h00**, clearly marked "**SUBSISTENCE AND TRAVELING AUDIT**". No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



Mr. MAKGATHO K.E

ACTING MUNICIPAL MANAGER

MM 8/1/1/01

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